



West Lebanon Township
 322 North 22nd Street, Lebanon, PA. 17046
 Phone # (717) 274-1598 Fax: (717) 274-5119

2025 Spring and Summer Newsletter

Township monthly meetings are the first Monday of each month @ 7:00pm
 Township Office Hours are Monday thru Thursday 9am. – 1pm.

VOTE

Primary Election Date: Reminder to VOTE, Tuesday May 20, 2025, at the West Lebanon Township Building. Municipal Election Date: Tuesday November 4, 2025. Polling hours are 7:00 am until 8:00pm. The Township Office will be closed.

The due dates for Water and Sewer payments are:



March 1, 2025
 June 1, 2025
 September 1, 2025
 December 1, 2025

CASH, CHECK OR MONEY ORDER IN THE EXACT AMOUNT ONLY

Payments must be received in the Township office by 12:00pm on the due date.



MS-4 Regulations are as follows; **ONLY RAIN SHOULD GO DOWN THE DRAIN. NO** discharging **Pool water** onto the streets, **NO GRASS, CIGARETTE BUTTS, WATER BOTTLES, OR OTHER DEBRIS** should be deposited on

the streets. **No** washing or working /repairing on vehicles on the streets will be permitted. If violations occur, fines will be issued.

The Office is **CLOSED** on the following Holidays in **2025**

New Year's Day-Wednesday, January 1, 2025

Presidents Day-Monday, February 17, 2025

Good Friday-April 18, 2025

Election Day- Tuesday, May 20, 2025

Memorial Day-Monday, May 26, 2025

Independence Day-Friday, July 4, 2025

Labor Day-Monday, September 1, 2025

Columbus Day-Monday, October 13, 2025

Veterans Day-Monday, October 13, 2025

Election Day-Tuesday, November 4, 2025

Thanksgiving-Thursday, November 27, 2025

Christmas Day-Thursday, December 25, 2025

Important Phone Numbers

Emergencies, please dial **911** or **717-272-2054**.

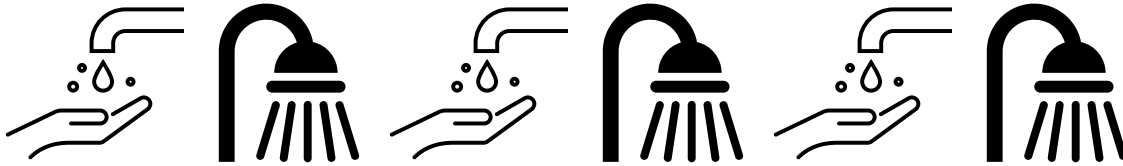
Police Department [Lebanon County Regional 717-273-8141](#).

Code Enforcement West Lebanon Twp.717-274-1598

Speedwell Hose, see their [Facebook page for information](#).

Here Are Some Useful Tips for Indoor Water Conservation,

- * Check for leaky faucets, toilets and showerheads.
- * Avoid unnecessary toilet flushing.
- * Turn off the water while brushing your teeth, washing your face or shaving.
- * Clean your veggies in a pan filled with water and then reuse that water for plants.
- * Showers are more efficient than baths.



West Lebanon Township participates in the **F.O.G.** program.

F.O.G. is an acronym for **F**ats, **O**ils and **G**rease. F.O.G. includes animal and vegetable-based fats, such as: cooking oil, butter, margarine, grease, dairy products, meat, sauces and other fats typically generated during food preparation and clean up.

The F.O.G. program protects the Township's sewer system, and the equipment used in the wastewater treatment process. This program is required by local sewer ordinance and the U.S. EPA (40 CFR 403). By reducing the amount of F.O.G. discharged into our sewer lines, we can protect our sewer infrastructure, the environment and human health.

High F.O.G. levels in sewer lines mean increased sewer line maintenance costs. The most cost-effective measure to benefit all sewer customers is to properly dispose of not only F.O.G. but all food waste products.

Any Food Service Establishment that prepares or handles food on-site for immediate consumption like restaurants, and schools, or late consumptions, like grocery stores, has the potential to add F.O.G. to our sanitary sewer system. Food service establishments must properly maintain an approved grease removal device.

West Lebanon Township encourages businesses to call our office to schedule an inspection of their grease removal device.

Tips to help keep sewer lines F.O.G. free:

- Do not pour fat, oil or grease down drains or garbage disposals.
- Do not use hot water to rinse grease, it will re-solidify in the sewer lines.
- Clean up spills using dry methods or spill kits.



Quick Reference Guide to Common Projects

YES! – A PERMIT is needed!!



No Permit Required

Quick Reference Guide to Common Projects

Mechanical Systems

- Repair of existing heating/cooling system

Plumbing

- Repair/ Replacement of existing fixtures

Electrical

- Outlet repair/ replacement
- Convert outlet to GFI

Cosmetic Renovations

- Drywall repair
- New or replacement of carpeting/ flooring
- Painting / Wallpapering
- Siding/ Gutter repair
- Replacement of kitchen cabinetry
- Replacement windows/doors (no change in size of opening)

Basements/ Foundations

- Repair of existing chimneys

Outdoors

- Re-Roof (Residential only)
- Repair of existing porch, deck, or patio with no change in size
- Replace/ resurface existing driveway (no change in size)

REMINDER

A zoning permit is required to be submitted along with any building permits.

West Lebanon Township's Third-Party Inspector fees will be charged separately.

All permit fees must be paid prior to issuance of any permits. 10% fee is added for each 30 days past due.

Any Demolition.

Mechanical Systems

- New/replacement of heating system
- New cooling system
- Expansion of existing system
- Conversion to different fuel system
- New fireplace/ wood burning stoves

Plumbing

- Addition of fixtures

Electrical

- New Service
- Service upgrade
- Addition of new circuitry
- Installation of a generator

Addition/ Renovations

- Any new construction
- Increase in number of dwelling units
- Conversion of non-habitable space in to habitable space
- Closing off a door or window
- Adding a door or window
- Replacement windows/door (**When increasing/decreasing size of opening**)
- Adding / removing ANY wall
- New/ repair of egress stairways

Basement/ Foundations

- Conversion to living space
- Installation of egress openings
- Repair of foundation cracks/opening

Outdoors

- New porch, deck, or patio areas
- Expansion of existing porch, deck/patio areas
- Enclosure of existing porch, deck/patio areas
- New roof over existing deck/ patio areas
- Any size shed or garage
- New/expanded driveway
- Any fencing/retaining walls
- New/replacement of sidewalk areas
- Any swimming pool (including storable) capable of holding 24" or more water depth.



Street sweeping will **start Wednesday April 2, 2025** and run until the second week of **October**. Check the signs on your street for the schedule. Weather permitting.

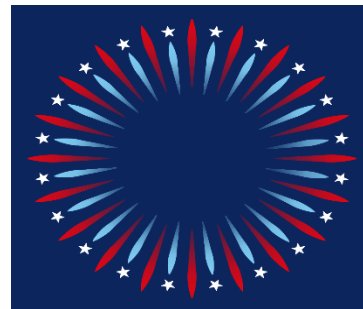


IMPORTANT NOTICE: All Landlords/Residents: **MUST** keep the Tenant information updated, to the Township Office **within 5 days of a change of tenant**. (Forms are available on the township's web site). All residents **MUST** keep their phone numbers updated at the office for emergency contact for the Water system, per DEP guidelines. All phone numbers are kept confidential. Registration for Rental Licenses are due in the office by **April 15, 2025**.

The walking trail at the West Lebanon ballfield is slightly over ¼ mile. Walking 4 times around the trail will be over a mile! Please be safe and remember to always keep the area clear of rubbish.

*****REMINDERS*****

- Green Waste Site Applications will be mailed in June.
- The cost of the Green Waste card \$35.00.



West Lebanon Township Green Waste Drop off Site: Located at the 2100 block of Lehman Street behind the Recreation Area; this site is for residence and businesses to drop off **yard waste, grass, leaves & brush/branches ONLY**. PLEASE PUT ITEMS IN THE DESIGNATED AREAS. **No** items should be in bags or boxes. **NO** tree stumps, construction waste or pressure treated wood. **NO ILLEGAL DUMPING**. Applications are available online or at the Township office.

*****Please contact the City of Lebanon for July 4th events*****

Please make sure your **trash cans and recycling bins** are **NOT** in the street after pick-up. Street sweeping will be starting in April. Leaving them in the street creates a **hazard** for the sweeper.

