

WEST LEBANON TOWNSHIP
July 1, 2024

The regular meeting of the West Lebanon Township Board of Commissioners was called to order at 7:00 p.m. by President John Gurganus with the Pledge of Allegiance

The following were in attendance:

Commissioner Joe Templin	Treasurer: Julie Clouse
Commissioner John Gurganus	Secretary: Antoinette Issis
Commissioner Michelle Testerman	Maintenance: John Brenner (absent)
Commissioner Justin Snyder	Township Engineer: Mr. Andrew Nye
Commissioner Phylis Dryden	Solicitor: Mr. Paul C. Bametzreider

Joe Templin made a motion, seconded by Phylis Dryden and agreed by the Board to approve the minutes as written June 3, 2024. All in favor.

VISITORS' ADDRESS: There were 17 visitors in attendance.
No visitors addressed the board.

COMMITTEE REPORTS:

Treasurer's report:

Lebanon County Treasurer Real Estate Taxes collected are \$1,204.80 from 5/12/24 to 5/18/2024
Municipal (\$1,123.20), Street Light Taxes (\$81.60).

Lebanon County Treasurer Real Estate Taxes collected are \$1,320.55 from 5/26/24 to 6/1/2024
Municipal (\$1,263.60), Street Light Taxes (\$56.95).

Lebanon County Treasurer Delinquent Real Estate Taxes collected are \$1,453.56 from 5/1/2024
to 5/31/2024 Municipal (\$1,082.83), Street Light Taxes (\$370.73).

Lebanon County Treasurer Real Estate Taxes collected are \$10,286.15 from 6/16/2024 to
6/22/2024 Municipal (\$1,082.83), Street Light Taxes (\$370.73).

Total monies in all West Lebanon Township accounts as of June 30, 2024 are \$1,964,512.10.

Phylis Dryden made a motion, seconded by Michelle Testerman, and agreed by the Board to accept the Treasurer's report. All in favor.

POLICE: Chief Knight was in attendance and gave the report for the month of June 2024 as follows:

Total Calls for the month	34
Traffic Arrests	22
Criminal Arrests	01
Parking Tickets	15
Faulty Equipment Cards	02
Non-Reportable Incidents	09
Reportable Incidents	20
UCR Crimes	07

Chief Knight stated there were 315 total calls for the month between West Lebanon Township and North Lebanon Township. The year-to-date total calls were 3873 total calls. Next Tuesday, July 9, there will be a special meeting to have the hearing for the regionalization of the police throughout the county.

Michelle asked with the regionalization of the police department, how does that impact the contract between North Lebanon and West Lebanon Township regarding police services?

Chief Knight stated the contract will remain the same until the contract expires. Then it will be discussed.

Paul stated that a well written contract will have a clause that says the contract is assignable to successors of interest of the police department subject to the consent of West Lebanon Township. The contract will be assigned to the Regional Police subject to the written consent of West Lebanon Township.

Michelle Testerman asked does Rutters' still have their own security.

Chief Knight stated yes, and he has not been out there on the weekends. Rutters' Corporate Headquarters wants to approve what actions are taken. Whoever calls the police department has to say they are representing Rutters' and then the police department will go out to give the citation. They want to go through the process, and it is not the easiest thing to do because it can feel like they are picking on a certain group of people.

Michelle stated the problem is motorcycles and vehicles are flying out of Rutter's and then there will be a tragedy there.

SPEEDWELL FIRE COMPANY:

Chase Testerman gave the following report for June 2024 as follows:

3 calls for the month with 21 personnel for 3.70 total hours and 8.2 total manhours.

Training, meeting, and public service events had a total of 79.5 hours.

Chase Testerman stated the fire company will be at the ball field on the 4th of July.

John Gurganus asked if there is an update regarding the loan of the fire truck to another fire company.

Bill Houser stated he is meeting with the Chief of Mount Gretna to extend the contract.

Chase stated an agreement was made that Speedwell will get the fire truck back by the end of July.

HIGHWAY: Phylis Dryden stated the following:

1. Received estimates for line painting.
2. A refrigerator full of Prime drinks was picked up along 25th Street.
3. The stop sign at 18th Street and Lehman Street has been knocked over 2 times by trucks.
4. The proposed start date for paving is July 29, 2024. Joe Templin asked for clarification as to what paving will be done. John Gurganus told him 25th Street and Union Canal Drive.

WATER: Michelle Testerman stated the daily average for the month was 38458 GPD gallons per day (GPD). The water tank is $\frac{3}{4}$ full. The total City of Lebanon Authority (COLA) water was 863 gallons.

Michelle Testerman stated Woodland Contractors installed the water service line connection needed for Union Canal Tunnel Park.

SEWER: Michelle Testerman stated nothing to report.

STORM SEWER/MS-4: Michelle Testerman stated the following:

1. Storm sewer line along 24th Street was videoed and showed 2 spots needing repairs along 24th Street between Lehman Street and Church Street. Received estimates for repairs. The proposal was accepted, and the contractor is working on repairs along 24th Street.
2. Received estimate for lining of storm sewer pipe along 24th Street between Lehman Street and Church Street. The proposal was accepted, and work will be completed once the storm sewer pipe is repaired.
3. Received estimates for lining of storm sewer pipes for other portions of the township to be maintained in 2025.
4. The storm sewer pipe caused a depression at the corner of 25th Street and Church Street. A fill has been used in the depression until the storm sewer pipe is repaired

Michelle asked who accepted the proposals and how much the proposals were for.

Antoinette stated one was for \$7,000 to replace the stormwater pipe along 24th Street and one was for \$97,000 for lining the pipe along 24th Street.

Michelle stated the board was unaware of the costs. Discussion was held regarding the cost of the project.

Paul stated if the agreement was not under COSTARS, then it has to get BID.

Antoinette stated it is under a COSTARS agreement.

TOWNSHIP BUILDINGS: Joe Templin stated nothing to report.

RECREATION: Joe Templin stated Grass and weeds are being maintained.

PUBLIC SAFETY/CODE ENFORCEMENT/SANITATION: Justin Snyder stated several NOV were sent out for sanitation violations, high weeds, grass, and vehicle violations.

GREEN WASTE/RECYCLING: Justin Snyder stated just a reminder that renewals for green waste cards are due.

Zoning:

Purchase Certificates issued as follows:

No. 06-2024 issued to Anthony Fitzgibbons for the property located at 1935 W. Cumberland Street Lebanon, PA 17046. Seller's Name: Racheal Zeigler. Purchaser's Name: Lyndon Risser.

No. 07-2024 issued to Capitol Settlement Group for the property located at 1930 Lehman Street Lebanon, PA 17046. Seller's Name: Jennifer & Kevin Hartman. Purchaser's Name: Robert Rhubright & Debra Harris.

No. 08-2024 issued to Anthony Fitzgibbons for the property located at 2431 Lehman Street Lebanon, PA 17046. Seller's Name: Jordan Yocum. Purchaser's Name: Hometown Revival LLC.

Zoning Permits issued as follows:

Z-14-2024 issued to Huntilar Corporation for 1864, 1866, 1868, 1877, 1879, 1881, 1872, 1883, 1870,1873, 1874, 1875 Alamo Way for houses.

Z-15-2024 issued to Huntilar Corporation for 1845 and 1791-B Alamo Way for detached garages.

Building Permits issued as follows:

B-08-2024 issued to Huntilar Corporation for 1864 Alamo Way for Single Family Dwelling.

B-09-2024 issued to Huntilar Corporation for 1866 Alamo Way for Single Family Dwelling.

B-10-2024 issued to Huntilar Corporation for 1868 Alamo Way for Single Family Dwelling.

B-11-2024 issued to Huntilar Corporation for 1877 Alamo Way for Single Family Dwelling.

B-12-2024 issued to Huntilar Corporation for 1879 Alamo Way for Single Family Dwelling.

B-13-2024 issued to Huntilar Corporation for 1881 Alamo Way for Single Family Dwelling.

B-14-2024 issued to Huntilar Corporation for 1872 Alamo Way for Single Family Dwelling.

B-15-2024 issued to Huntilar Corporation for 1883 Alamo Way for Single Family Dwelling.

B-16-2024 issued to Huntilar Corporation for 1870 Alamo Way for Single Family Dwelling.

B-17-2024 issued to Huntilar Corporation for 1873 Alamo Way for Single Family Dwelling.

B-18-2024 issued to Huntilar Corporation for 1874 Alamo Way for Single Family Dwelling.

B-19-2024 issued to Huntilar Corporation for 1875 Alamo Way for Single Family Dwelling.

B-20-2024 issued to Huntilar Corporation for 1845 Alamo Way for Detached Garage.

B-21-2024 issued to Huntilar Corporation for 1791-b Alamo Way for Detached Garage.

FINANCE: Phylis Dryden made a motion, seconded by Michelle Testerman, and agreed by the Board to pay all the bills as submitted. All in favor.

OLD BUSINESS

Phylis Dryden made a motion, seconded by Joe Templin, and agreed by the board to adopt Resolution 2024-09 adopting rules and regulations for orderly meetings. All in Favor.

Paul stated the following regarding conflicts of interests: public officials can vote. Ethically they cannot vote if the person benefits finically by being part of an organization. A nonprofit organization does not classify under benefiting financially so the fire company board members can vote. This is a reversal of an opinion stated before.

NEW BUSINESS

Joe Templin made a motion, seconded by Michelle Testerman to appoint Roberta Santiago, Henry & Beaver, as zoning solicitor as of June 7, 2024. All in favor.

Julie asked is Roberta being appointed just for one meeting or if she will be appointed permanently. Antoinette stated the motion was appointing her as zoning solicitor for the township's zoning board. The board can amend the motion if they would like.

Paul stated the board would have to amend the motion if it is just for one meeting. The date was set as of June 7, 2024, due to the zoning appeal being filed that day. If it is the intention for the board of commissioners is to have her represent the township zoning board in future cases, then just let the motion stand as is.

Michelle asked, due to Carmen speaking primarily Spanish, if Roberta is bilingual.

Discussion was held regarding if Roberta was bilingual, and John Gurganus asked if Antoinette could find out.

Justin Snyder made a motion, seconded by Joe Templin, and agreed by the Board to adopt Resolution 2024-010 adopting Speedwell Boxcards #39-01 and #39-02 as submitted to the commissioners and Lebanon County Department of Emergency Services.

Michelle brought up concerns regarding the boxcards and Speedwell having mutual aid agreements, and volunteers are needed. Michelle thinks it was disrespectful for Speedwell boxcards to be shown to other fire chiefs for their opinions.

Justin Snyder stated he is bothered by what Michelle stated because in reaching out to another fire chief, it was not disrespectful to ask for another opinion.

Phylis Dryden praised Chase and others for explaining the box cards to those who did not understand them, and no disrespect was intended when asking for another opinion.

Discussion was held regarding whether or not Chase had been disrespected. Phylis Dryden stated she did not feel Chase had been treated disrespectfully.

Julie Clouse asked was there an update regarding the reorganization of the fire department.

Michelle stated there was a meeting June 11, 2024. Michelle stated Speedwell is not interested in regionalization but will participate in the study because the commissioners want to see the results of the study. Mount Gretna is a 20-minute drive and Speedwell is a small company with not many calls.

Tina Houser stated it will put a lot of wear and tear on the equipment.

CORRESPONDENCE

Received checks as follows:

Harry Fox- \$29.52 for damage to water meter.

HPDavis Enterprises LLC- \$100.00 Food Renewal License.

Shirley Koehler- \$5.00 for cat license #000134.

Carmen Rodriguez- Lebron- \$500.00 for Zoning Hearing Application.

Greenwaste Cards (6/6/2024)- 17 at \$30.00 each totaling \$510.00.

Lebanon County Recorder of Deeds- \$509.60 for Local Realty Transfer Tax Distribution from May 1, 2024 to May 31,2024.

Verizon- \$27.34 for final credit balance.

Lebanon County Tax Claim Bureau- \$1,453.56 for May 2024 municipal taxes.

Huntlar Corporation- \$2457.00 for 14 Building Permits (\$1022.00), 2 Zoning Permits (\$1,405.00), and administrative fee (\$30.00).

Greenwaste Card Renewal (6/10/2024)- 4 at \$30.00 each totaling \$120.00.

Huntlar Corporation- \$5,129.00 for Water Tapping Fee (\$500.00), Sewer Tapping Fee (\$1,000.00), and Sewer EDU (\$3,629.00) for 1876 Alamo Way.

Huntlar Corporation- \$1,041.10 for dual meter pit (\$937.50), Poly Lock Lid (\$42.50), Insulating Disk (\$26.00), 1 FIPX3/4 in coupling (\$13.00), and 3/4in X CTS Coupling (\$22.10) for 1876 Alamo Way.

Huntlar Corporation- \$1,000.00 for Recreational Fee for 1876 Alamo Way.

Carrot Top Industries- \$493.05 for refund for double payment received.

Anthony Fitzgibbons ESQ- \$50.00 for Purchase Certificate Request for 2431 Lehman Street.

Anthony Fitzgibbons ESQ- \$50.00 for Purchase Certificate Request for 1935 Cumberland Street.

North Lebanon Township Police Department (6/19/2024)- \$200.00 for parking tickets.

Greenwaste Card Renewal (6/17/2024)- 3 at \$30.00 each totaling \$90.00.
Lebanon County Probation Services- \$59.44 for Vehicle, Crimes Code and Miscellaneous Income.
Frontier- \$73.61 for refund on account for Township Office.
Hunter Zimmerman- \$50.00 for 1876 Alamo Way Rental License.
North Lebanon Township- \$875.59 for Public Safety (\$345.28) and May 2024 DJ (\$530.31)
Popeye's- \$130.00 for Food License (\$100.00) and administration fee (\$30.00).
Dunkin Donuts- \$130.00 for Food License (\$100.00) and administration fee (\$30.00).
The Real Estate Transfer Company- \$50.00 for change of ownership for 2431 Lehman Street.
The Real Estate Transfer Company- \$50.00 for change of ownership for 1935 Lehman Street.
Greenwaste cards (6/27/2024)- 9 at \$30.00 each totaling \$270.00.
Linter Group LLC- \$50.00 for 1763 Alamo Way Rental Application.
Huntlar Corporation- \$5,129.00 for Water Tapping Fee (\$500.00), Sewer Tapping Fee (\$1,000.00), and Sewer EDU (\$3,629.00) for 1763 Alamo Way.
Huntlar Corporation- \$1,041.10 for dual meter pit (\$937.50), Poly Lock Lid (\$42.50), Insulating Disk (\$26.00), 1 FIPX3/4 in coupling (\$13.00), and 3/4in X CTS Coupling (\$22.10) for 1763 Alamo Way.
Huntlar Corporation- \$1,000.00 for Recreational Fee for 1763 Alamo Way.
UGI- \$350.00 for Street Excavation Permit E-03-2024 for 348 N. 20th Street.
North Lebanon Township Police (7/1/2024)- \$40.00 for Parking Tickets.
DJ-52-3-03: \$212.77 for June 2024. Local Ordinance (\$189.35), Title 18- Payable to Municipality (\$23.42).

Received letters as follows:

Accord- Certificate of Liability Insurance for E.K McConkey & Co. Inc (Producer) for B.R. Kreider & Son Inc. (Insured).

The next meeting of the West Lebanon Township Board of Commissioners is Monday, August 5, 2024, at 7:00 p.m. at the West Lebanon Township Building, 322 North 22nd Street.

Phylis Dryden made a motion, seconded by Michelle Testerman and agreed by the Board to adjourn the meeting at 7:45 p.m.

Respectfully submitted,

Antoinette Issis, Secretary