

WEST LEBANON TOWNSHIP
January 2, 2024

The regular meeting of the West Lebanon Township Board of Commissioners was called to order at 7:00 p.m. by Vice President Michelle Testerman with the Pledge of Allegiance

The following were in attendance:

Commissioner Joe Templin	Treasurer: Julie Clouse
Commissioner John Gurganus	Secretary: Antoinette Issis
Commissioner Michelle Testerman	Maintenance: John Brenner
Commissioner Justin Snyder	Township Engineer: Mr. Joshua Weaber (absent)
Commissioner Phylis Dryden	Solicitor: Mr. Paul C. Bametzreider
	Police: Chief Tim Knight

Justin Snyder asked for a moment of silence because on Thursday January 4, it will be 7 years since the township lost their favorite neighbor, Donald "Sarge" Brenner. Justin asked everyone to take a moment of silence to remember him.

Phylis Dryden made a motion, seconded Justin Snyder, and agreed by the board to adjourn the meeting for reorganization of the board at 7:02pm.

Antoinette Issis took over the meeting for reorganization of the Board.

Antoinette Issis opened up nominations for the president of the board.

Phylis Dryden made a motion to nominate John Gurganus for president.

Antoinette asked if there was a second, any discussion, or any other nominations.

Michelle asked if John was willing to accept the position.

John stated he would accept the position.

The motion was seconded by Michelle Testerman and agreed by the board to appoint John Gurganus as president of the Board. All in favor.

Antoinette Issis opened up nominations for vice president of the Board.

Phylis Dryden made a motion to nominate herself for vice president of the board.

Antoinette asked if there was a second, any discussion, or any other nominations.

Phylis Dryden made a motion, seconded by John Gurganus, and agreed by all board members to nominate Phylis Dryden as Vice President of the Board.

Antoinette listed the committees as follows:

- Personnel: John Gurganus
- Police: John Gurganus
- Highway: Phylis Dryden
- Water: Michelle Testerman
- Sewer: Michelle Testerman
- Township Buildings: Joe Templin
- Finance: John Gurganus
- Public Safety/Code Enforcement: Justin Snyder
- Green waste/Recycling: Justin Snyder

Phylis stated the township needs one more commissioner to sign vouchers. John and Phylis are currently signing vouchers.

Michelle Testerman will be signing vouchers.

- Public Safety/Code Enforcement/Recycling: Justin Snyder

Phylis Dryden made a motion, seconded by Michelle Testerman, and agreed by the board to adjourn the reorganization meeting at 7:05. All in favor.

President John Gurganus reinstated the regular township meeting at 7:05.

Justin Snyder made a motion, seconded by Michelle Testerman, and agreed by the Board to approve the minutes for December 4, 2023, with the correction of August being changed to November under the police report. All in favor.

VISITORS' ADDRESS: There were 11 visitors in attendance.

Jeanette Drahovsky, 2120 Church Street, wanted to thank John Brenner for taking care of the generator outside the township and getting Met-Ed to fix it. That way she does not have to hear it running 24/7. She hasn't heard it run since that Friday. Jeanette stated she appreciates John Brenner's efforts.

COMMITTEE REPORTS:

Treasurer's report:

Lebanon County Treasurer Real Estate Taxes collected are \$1,027.91 from 11/26/23 to 12/9/23
Municipal (\$955.91), Street Light Taxes (\$72.00).

Lebanon County Treasurer Real Estate Taxes collected are \$597.97 from 12/10/23 to 12/23/23
Municipal (\$539.06), Street Light Taxes (\$58.91).

Total monies in all West Lebanon Township accounts as of December 31, 2023, are \$1,743,385.10.

Michelle Testerman made a motion, seconded by Phylis Dryden, and agreed by the Board to accept the Treasurer's report. All in favor

POLICE: Chief Knight was in attendance and gave the report for the month of December 2023 as follows:

Total Calls for the month	27
Traffic Arrests	6
Criminal Arrests	2
Parking Tickets	2
Warnings	3

Chief Knight stated the police department has 2 new cadets who graduated and passed their test and are currently in the FTO program, which is 16 weeks long. Chief Knight stated Officer Hilbert and Detective Sargent Bahmey did a good job towards a wanted suspect who was a suspected shooter in Florida. The suspect was suspected to shoot 2 people in Lebanon, and he was caught in West Lebanon. The police department had a meeting for the regional police

department merger and currently does not have more information. There is a committee meeting scheduled for January 25, 2024, at 3:00 pm at North Cornwall Township.

Phylis Dryden asked if the police department was still getting cooperation from New Jersey about the murder case.

Chief Knight stated yes and still waiting on somethings for that case.

John Gurganus stated he apologizes to him and the family of the deceased for someone bringing that up during a public meeting and it should have been done one on one.

SPEEDWELL FIRE COMPANY:

Chase Testerman gave the following report for the year 2023 as follows:

62 calls for the year with 159 personnel for 73 hours and 45 minutes.

Fire Police responded to 17 calls for the year.

Training for hours for the year: 129 personnel for 309 hours and 30 minutes.

Public Service Events: 65 personnel for the year for 193 hours and 30 minutes. Public Service Events include events like parades, Breakfast with Santa.

Chase Testerman gave the following report for December 2023 as follows:

5 calls for the month with 12 personnel.

HIGHWAY: Phylis Dryden stated residents will have to be patient with salting and snow plowing on the roads due to new employees running the equipment.

WATER: Michelle Testerman stated the daily average for the month was 33,774 gallons per day (GPD). The water tank is ½ full. The total City of Lebanon Authority (COLA) water was zero (0).

SEWER: Michelle Testerman stated nothing to report.

Joe Templin asked if the sewer has been flushed or checked.

John Brenner stated yes certain sections are jetted yearly. John asked checked for what.

Joe stated if they are all flowing.

John Brenner stated yes that is done yearly. Different sections are flushed and jetted yearly.

Joe stated that when the system was first put in, there was a blockage.

STORM SEWER/MS-4: Michelle Testerman stated nothing to report.

TOWNSHIP BUILDINGS: Joe Templin stated nothing to report.

RECREATION: Joe Templin stated nothing to report.

PUBLIC SAFETY/CODE ENFORCEMENT/SANITATION: Justin Snyder stated the Fire Department Merger Study paperwork was submitted to DCED on 12/7/2023.

GREEN WASTE/RECYCLING: Justin Snyder stated the Camera and Gate card system are now working.

Zoning:

Purchase Certificates issued as follows:

No. 17-2023 issued to Abstract Associates of Lancaster County for the property located at 2302 Church Street Lebanon, PA 17046. Seller's Name: Timothy Long. Purchaser's Name: Windswept Rentals LLC, Becky Stoltzfus.

FINANCE: Phylis Dryden made a motion, seconded by Michelle Testerman, and agreed by the Board to pay all the bills as submitted. All in favor.

OLD BUSINESS

The secretary stated no old business.

NEW BUSINESS

Phylis Dryden made a motion, seconded by Michelle Testerman, and agreed by the Board to adopt Resolution 2024-1 to update the employee handbook to include the position township manager and employee benefits section. All in Favor.

Phylis Dryden made a motion, seconded by Justin Snyder, and agreed by the Board to adopt Resolution 2024-2 for permits and other charges for 2024. All in Favor.

Justin Snyder made a motion, seconded by Michelle Testerman, and agreed by the Board to adopt Resolution 2024-3 to appoint Gary Redinger as alternate for the zoning hearing board. His term will expire December 31, 2025. All in favor. Two board members thanked Gary Redinger for being willing to serve.

John Gurganus made a few comments before adjourning the meeting:

1. He wants to welcome everyone who is at the meeting tonight as they close out 2023 and bring in 2024.
2. He wanted to thank the previous commissioners, all current and previous staff that support the township, including the solicitor.
3. John thanked everyone in their confidence in him being president, and he will do the best he can for the township. It is a great and quiet township. He showed everyone a gag gift- an oversized gavel.

CORRESPONDENCE

Received checks as follows:

Lebanon County Court of Common Pleas- \$2.76 for Vehicle, Crimes Code and Miscellaneous Income.

Linter Group LLC- \$50.00 for Rental License for 413 N. 18th Street (Alamo Way).

Abstract Associates of Lancaster- \$50.00 for Purchase Certificate 2023-17.

Lebanon County Probation Services- \$100.00 for fines.

DEP- \$7586.06 for ACT 101 Section 904 2022 Performance Recycling Grants.

Lebanon County Recorder of Deeds-\$472.85 for local realty transfer tax distribution.

North Lebanon Township- \$574.60 for November District Judge fines.

Fulton Financial Advisors- \$783.85 for Lebanon County Intermunicipal Agreement-Grumbine.

Tanish M. Silva- \$100.00 for M.O. 182771459 1 Daycare Renewal for 12/20/23 to 12/20/2024.

CSR- \$21.85 for recycling.

Huntlar Corp- \$1000.00 for 413 N 18th Street for Rec Fee.

Huntlar Corp- \$1041.10 for 413 N 18th Street for water pit fee.

Huntlar Corp- \$5129.00 for 413 N 18th Street for EDU for Water/Sewer.

Ashley Fahnestock- \$150.00 for emergency water shut off after hours.

Rutter's/CHR Corp- \$175.00 for food license #140167.

DJ-52-3-03: \$162.46 for December 2023. Local Ordinance (\$162.46), Title 18- Payable to Municipality (\$0.00).

The next meeting of the West Lebanon Township Board of Commissioners is Monday February 5, 2024 at 7:00 p.m. at the West Lebanon Township Building, 322 North 22nd Street.

Michelle Testerman made a motion, seconded by Phylis Dryden, and agreed by the Board to adjourn the meeting at 7:25 p.m.

Respectfully submitted,

Antoinette Issis, Secretary