

WEST LEBANON TOWNSHIP
May 1, 2023

The regular meeting of the West Lebanon Township Board of Commissioners was called to order at 7:00 p.m. by President Harry Fox with the Pledge of Allegiance

The following were in attendance:

Commissioner Richard Pflueger	Treasurer: Julie Clouse
Commissioner John Brenner	Secretary: Antoinette Issis
Commissioner Michelle Testerman	Maintenance: John Brenner
Commissioner Harry Fox	Township Engineer: Mr. Joshua Weaber (absent)
Commissioner Phylis Dryden	Solicitor: Mr. Paul C. Bametzreider

Michelle Testerman made a motion, seconded by Phylis Dryden and agreed by the Board to approve the minutes as written April 3, 2023.

VISITORS' ADDRESS: There were 22 visitors in attendance.

Bill Houser Jr, 2429 Guilford Street, stated he is having an issue with stray cats and asked what can be done.

Harry Fox stated he is not sure what to say because the humane society does not accept them because of having so many.

Michelle Testerman asked how someone would find out if they are spade or neutered. There is a program for the cats that will take some.

Harry stated the cheapest one he heard of is \$85 per female cat and \$75 per male cat.

Michelle thought it was different for stray cats.

Justin Snyder stated the trap and neuter program works if people are willing to work the program and that requires a lot of time and dedication. The township would almost have to hire a private contractor to run the program.

Michelle stated they are having the same issue in her neighborhood, and they are going to the bathroom all over her son's yard.

Harry stated there are 3 for sure in their neighborhood.

Tina Houser stated they are being feed as well.

Phylis Dryden stated she noticed on Facebook that someone was complaining about a dog barking for more than 10 minutes and the upshot of that was someone printed the entire township ordinance which forbids cats to roam around. At least residents are becoming aware that they are breaking the law.

Harry stated the cats are hiding where they are being fed.

Barry Hair stated he has 8 traps at his house in Pine Grove because he had a very heavy cat population, and they would walk across the street in the middle of the day. Barry had about 60 cats that were spaded and neutered in a 1-year period. Barry stated if someone is willing to do the trapping, he would donate traps to the township since they are sitting in his shed doing nothing.

Harry stated it is not necessarily about the traps compared to what do you do with the cats after they have been caught.

Barry stated there is a place on 343 called No Nonsense Neutering who will do the neutering and have vans that will transport back and forth. Residents just need to contact them.

Harry stated that is \$85 for a female cat and \$75 for a male cat.
Barry stated a fixed cat will have a tipped ear and will not be able to produce after that.
Harry stated even if the cat is fixed it will likely draw attention to other cats that are not fixed.
Harry stated there is no good solution and does not have an answer.
Michelle asked does the person feeding the cats know they are not supposed to be feeding stray cats.
Tina stated yes, they know and they do not care.

Dan and Sue VanVleet, 2190 Lehman, respectfully submitted a written request to the board of commissioners to look at on their own time instead of asking questions.

COMMITTEE REPORTS:

Treasurer’s report: Copies of the report were given to the Board members and available to the visitors in attendance.

Lebanon County Treasurer Delinquent Real Estate Taxes collected are \$707.33 from 3/1/23 to 3/31/23 Municipal (\$691.09), Street Light Taxes (\$16.24).

Lebanon County Treasurer Real Estate Taxes collected are \$24,005.67 from 3/26/23 to 4/1/23 Municipal (\$22,723.69), Street Light Taxes (\$1,281.98).

Lebanon County Treasurer Real Estate Taxes collected are \$15,106.30 from 4/2/23 to 4/8/23 Municipal (\$14,665.64), Street Light Taxes (\$440.66).

Lebanon County Treasurer Real Estate Taxes collected are \$64,746.61 from 4/9/23 to 4/13/23 Municipal (\$59,741.09), Street Light Taxes (\$5,005.52).

Lebanon County Treasurer Real Estate Taxes collected are \$65,202.49 from 4/14/23 to 4/22/23 Municipal (\$63,601.45), Street Light Taxes (\$1,601.04).

Total monies in all West Lebanon Township accounts as of April 30, 2023, are \$1,878,810.69.

Michelle Testerman made a motion, seconded by Phylis Dryden, and agreed by the Board to accept the Treasurer’s report.

POLICE: Chief Knight was in attendance and gave the report for the month of April 2023 as follows:

Total Calls for the month	50
Traffic Arrests	25
Criminal Arrests	03
Parking Tickets	09
Faulty Equipment Cards	08
Non-Reportable Incidents	14
Reportable Incidents	28
UCR Crimes	14

John Gurganus asked if there was any new information for North Cornwall Township Police Department and the North Lebanon Township Police were merging.
Chief Knight stated there is no new information.

Michelle Testerman stated in regards to Rutter's that it is starting to pick up as the weather is getting warmer. Do they have security or will the North Lebanon Police, North Cornwall Police, and the City of Lebanon Police monitor?

Chief Knight stated Rutter's did hire a security company again and will be there Friday and Saturday nights.

SPEEDWELL FIRE COMPANY:

Bill Houser Jr. gave the following report for March 2023 as follows:

8 calls for the month with 17 personnel for 7 hours and 23 minutes.

Fire Police responded to 0 calls for the month.

Training for hours for the month: 26 personnel for 45 hours and 0 minutes.

Bill Houser Jr. gave the following report for April 2023 as follows:

4 calls for the month with 9 personnel for 4 hours and 52 minutes. Calls for the month included:

1. MVA at the Lebanon Valley Mall
2. Electrical Hazard
3. Wrong location for MVA
4. Cancelled in Route for North Cornwall Township

Fire Police responded to 1 call for the month for 50 minutes.

Training for hours for the month: 17 personnel for 43 hours and 50 minutes.

9 personnel for chicken Barbeque for 63 hours.

6 personnel for public service for 6 hours.

Tina Houser stated the Speedwell Engine and Hose community yard sale will be held on Saturday June 3, 2023, with a Rain Date of June 17, 2023 starting at 7:00 am. Spaces will be \$15.00 at the West Lebanon Recreation Area by the baseball field.

Phylis asked if they have the insurance for that.

Tina Houser stated yes and just need to give a copy to the township.

Richard Pflueger asked what disciplinary actions were taken for the chief's behavior at the mall.

Bill Houser stated that is done and he was given a verbal consultation.

Richard asked if he thinks that works for the behavior.

Bill stated Richard was not at the meeting with himself, Harry, and John so everything was properly done.

Sklyar Ford, deputy chief for Speedwell Engine and Hose, stated Speedwell Engine and Hose and Neversink, in North Lebanon Township, have been working together every Monday night pumping both engines and trying to build back a better relationship. Both fire departments are working hard with that and the future is looking good.

Harry Fox swore in Zachary Blauch as fire police for Speedwell Engine and Hose.

HIGHWAY: Phylis Dryden stated West Cumberland Street and Chapel Lane will be getting overlaid this summer as township and contractors have time. The prices were above the limit of \$11,500.00 and phone calls for others are pending but are not above the bid limit of \$21,900.00.

Mr. Snyder asked if Chapel Lane was getting overlaid from East to West alongside Cumberland Street or North and south of Chapel Lane.

John stated North and South of Chapel Lane.

Mr. Snyder asked if all that was considered Chapel Lane because of looking at a map.

John stated the maps do not show it that way, but Chapel Lane is from 422 to the end of the street and the back is considered Spring Street.

Phylis mentioned that John Brenner took pictures of a sign that was knocked over by a truck. If residents notice something like that to inform the township with information of trucking company or license plate if possible.

Mr. Snyder asked where that sign was knocked over at.

John Brenner stated at 25th and Lehman Street.

Phylis stated at the April meeting she misspoke when she said she was not informed about a sink hole repair. She does not need to know about an emergency repair. What she meant was that she wanted to know about things prior to the next meeting and no one did anything wrong, and she just spoke to use that as an example.

WATER: Richard Pflueger stated the daily average for the month was 31,333 gallons per day (GPD). The water tank is $\frac{3}{4}$ full. The total City of Lebanon Authority (COLA) water was zero (0).

SEWER: Richard Pflueger stated a lot of rags and debris at the White Row.

Harry stated in the pictures it seems this is the worst it has been in a long time.

John stated those pictures were over two days.

Phylis asked looking at the picture that was taken, it looks like there is tin foil caught in the sewer.

John stated yes.

Michelle asked if basket was catching the rags.

John stated the basket is catching it.

STORM SEWER/MS-4: Richard Pflueger stated pipe and boxes were ordered to extend the storm water from 20th Street to 22nd Street.

TOWNSHIP BUILDINGS: Michelle Testerman stated upstairs is completed expect a/c line and cleaning needing in rooms.

RECREATION: Michelle Testerman stated nothing to report.

PUBLIC SAFETY/CODE ENFORCEMENT/SANITATION: John Brenner stated Henry Molding cleaned up the trash at the Quarry on 4/10/2023. The Greater Refuse Authority has no control over these kinds of issues, and it is the township must enforce it if it comes up again.

GREEN WASTE/RECYCLING: John Brenner stated applied for the 904 grant and should receive it in about 4-6 weeks for the amount of \$13,493.74. The township already received confirmation of amount.

Zoning:

Purchase Certificates issued as follows:

No. 10-2023 issued to Capitol Settlement Group for the property located at 2020 Church Street, Lebanon, PA 17046. Seller's Name: Daniel Ebling. Purchaser's Name: Teresa Santiago.

FINANCE: Phylis Dryden made a motion, seconded by Richard Pflueger, and agreed by the Board to pay all the bills as submitted.

OLD BUSINESS

The secretary stated no old business.

NEW BUSINESS

The secretary stated no new business.

CORRESPONDENCE

Received checks as follows:

JL Audio Video, LLC- \$50.00 for rental license.
Nelson and Vickie Torres- \$50.00 for rental license.
Rick Albert- \$125.00 for food license #77160.
Steiner & Sandoe- \$50.00 for Purchase Certificate for 2405 Mifflin Street.
JLM Enterprise LLC- \$150.00 for rental license.
Nancie Coover- \$25.00 for parking ticket.
Lebanon County Probation Services- \$50.00 for fines.
Lebanon County Recorder of Deeds- \$3,117.62 for local realty transfer tax distribution for the period from March 1, 2023 to March 31, 2023.
North Cornwall Township- \$1,000.00 for ½ payment of Met-Ed bills and C.M. High Bills for 16th and Cumberland Street traffic signal.
Gibble Enterprises- \$350.00 for Rental License.
James & Cynthia Marc- \$100.00 for Rental License.
Andrew & Char Newswanger- \$200.00 for Rental License.
Bruce Basselgia- \$50.00 for Rental License.
Capital Settlement Group- \$50.00 for purchase certificate for 2020 Church Street.
Alden Avenue- \$1817.94 for traffic signal expense for 22nd Street and Cumberland Street.
Bradley Menzel- \$114.17 for water meter payment plan.
Paylocity Corporation- \$34.00 for Maguire's Ford 1st Quarter 2023 LST.
Paylocity Corporation- \$1,126.00 for Henry Molded Products INC. 1st Quarter 2023 LST.
Lebanon County Probation Services- \$0.37 for vehicle, crimes code, and miscellaneous income.
GMRI INC.- \$744.00 for 1st Quarter 2023 LST.
County of Lebanon- \$833.00 for County Liquid Fuels.
Paysmart Payroll Services- \$102.00 for 1st Quarter 2023 LST for Shukan QSR, INC.
Paysmart Payroll Services- \$55.00 for 1st Quarter 2023 LST for Lebanon Donuts LLC.
North Lebanon Township- \$1,326.79 for March 2023 Public Safety (\$262.81) and 03-2023 DJ (\$1,063.98).
One Source Virtual HR, INC- \$14.00 for 1st Quarter 2023 LST for LBT Acquisition INC.
Iron Valley Abstract of Central PA- \$50.00 for purchase certificate for 2320 Church Street.

Rettew- \$490.00 for UGI Permit for R Coleman.
Britto Joseph- \$50.00 for purchase certificate for 2405 Mifflin Street.
Janice Neagr- \$30.00 for green waste card.
Popeye's- \$100.00 for food permit.
North Lebanon Township Police Department- \$165.00 for parking tickets.
Payroll Tax Filing Services- \$32.00 for J W Safety Management & Training 1st Quarter 2023 LST.
Paytime Harrisburg INC.- \$28.00 for 1st Quarter 2023 LST for Bortek Industries, INC.
Jose Santiago- \$30.00 for Greenwaste Key Card.
Huntlar Corp- \$1,041.10 for Pit Charge for 1762 Alamo Way for Alamo Way Dual Pits for dual meter pit (\$937.50), Poly Lock Lid (\$42.50), 1FIP X ¾ inch coupling (\$13.00), and ¾ in FIP X CTS Coupling (\$22.10).
Huntlar Corp- \$1,041.10 for Pit Charge for 419 N. 18th Street for Alamo Way Dual Pits for dual meter pit (\$937.50), Poly Lock Lid (\$42.50), 1FIP X ¾ inch coupling (\$13.00), and ¾ in FIP X CTS Coupling (\$22.10).
Huntlar Corp- \$1,000.00 for 419 N. 18th Street recreational fee.
Paychex INC./Taxpay- \$42.00 for 1st Quarter LST for Kelly Machine Works LLC.
Kronos SaaS Inc.- \$1.14 for 1st Quarter LST for QTC Management, INC.
Bridge Distribution Services LLC.- \$140.00 for 1st Quarter for 2023 LST.
ADP- \$14.00 for Market Track LLC. for 1st Quarter for 2023 LST.
ADP- \$756.00 for Brentwood Industries LLC. for 1st Quarter for 2023 LST.
ADP- \$26.00 for Travel Center INC for 1st Quarter for 2023 LST.
ADP- \$254.00 for Heavy Equipment Loaders & Loaders Parts INC for 1st Quarter for 2023 LST.
ADP- \$84.00 for Fed Ex Supply Chain INC. for 1st Quarter for 2023 LST.
ADP- \$1,535.00 for Lebanon ASD for 1st Quarter for 2023 LST.
ADP- \$35.00 for Speedway LLC for 1st Quarter for 2023 LST.
ADP- \$80.00 for Mavis Tire Supply for 1st Quarter for 2023 LST.
ADP- \$188.00 for Eternity Sales Corp for 1st Quarter for 2023 LST.
ADP- \$268.00 for Moyer Nissan of Lebanon for 1st Quarter for 2023 LST.
DJ-52-3-03: \$1,688.08 for April 2023. Local Ordinance (\$1,122.46), Title 18- Payable to Municipality (\$565.62).

Received letters as follows:

Mike Snyder, PAWARN- information of state funding that can be used for treatment of PFAS among other things.
NRWA- PFAS cost recovery Program.
PA Liquor Control Board (PLCB)- the 2020 census data will be incorporated into the PLCB licensing system, and the license fees charged and collected after that date may be impacted by any changes in municipal population.
Met-Ed- notifying the township that vegetation management work is planned for township property. A professional tree company has been contacted to perform the vegetation management work.
C.M. High INC.- informing of new address for payment remittance.
Paul Bametzreider, Barley Snyder- informing of Reilly Wolfson joining Barley Snyder and provided township information for continuing of representation by Paul Bametzreider.
Erie Insurance- Certificate of Insurance for Lebanon Valley Homes Inc.

The next meeting of the West Lebanon Township Board of Commissioners is Monday June 5, 2023, at 7:00 p.m. at the West Lebanon Township Building, 322 North 22nd Street.

Michelle Testerman made a motion, seconded by Phylis Dryden, and agreed by the Board to adjourn the meeting at 7:19 p.m.

Respectfully submitted,

Antoinette Issis, Secretary