



All Zoning & Building Permits (which include changing heating systems, electrical, or plumbing) & swimming pools, fences, sheds, etc. must be obtained at the Township office. If you have any questions. Please call the Township Office.



**CALL TO MAKE AN APPOINTMENT FOR FASTER SERVICE**  
**ALL PERMIT APPLICATIONS MUST BE SUBMITTED BEFORE 12 NOON.**  
*Application can be found on the township's web site.*

### Quick Reference Guide to Common Projects

#### **No Permit Required**

##### **Mechanical Systems**

- Repair of existing heating/cooling

##### **Plumbing**

- Repair/ Replacement of existing fixtures

##### **Electrical**

- Outlet repair/ replacement
- Convert outlet to GFI

##### **Cosmetic Renovations**

- Drywall repairs
- New or replacement of carpeting/ flooring
- Painting / Wallpapering
- Siding/ Gutter repair
- Replacement of kitchen cabinetry
- Replacement windows/doors (no change in size of opening)

##### **Basements/ Foundations**

- Repair of existing chimneys

##### **Outdoors**

- Re-Roof (Residential only)
- Repair of existing porch, deck, or patio (with no change in size)
- Replace/ resurface existing driveway (with no change in size)

#### **YES! – You Need a Permit**

##### **Any Demolition**

##### **Mechanical Systems**

- New/replacement of heating system
  - New cooling system
- Expansion of existing system
- Conversion to different fuel system
- New fireplace/ wood burning stoves

##### **Plumbing**

- Addition if fixtures

##### **Electrical**

- New Service
- Service upgrade
- Addition of new circuitry
- Installation of a generator

##### **Addition/ Renovations**

- Any new construction
- Increase in number of dwelling units
- Conversion of non-habitable space into habitable space
- Closing off or adding a door or window
- Replacement windows/door (**When increasing/ decreasing size of opening**)
- Adding / removing ANY wall
- New/ repair of egress stairways

##### **Basement/ Foundations**

- Conversion to living space.
- Installation of egress openings
- Repair of foundation cracks/opening

##### **Outdoors**

- New porch, deck, or patio areas
- Expansion of existing porch, deck/patio areas
- Enclosure of existing porch, deck/patio areas
- New roof over existing deck/ patio areas
- Any size shed or garage
- New/expanded driveway
- Any fencing/retaining walls
- New/replacement of sidewalk areas
- Any swimming pool (including storable) capable of holding 24" or more water depth

**West Lebanon Township's Third Party Inspector fees will be charged separately.**